

Catholic Charities
Diocese of Covington

Director of Community Ministries & Outreach

Catholic Charities of the Diocese of Covington is seeking a motivated, compassionate, and organized individual to serve as Director of Community Ministries & Outreach. This is a full-time position (40 hours/week, 7:00 AM – 3:00 PM). Some holidays and weekends may be required.

Catholic Charities of the Diocese of Covington seeks a full-time Director of Community Ministries & Outreach to lead its most visible ministries, including the Parish Kitchen, Mobile Food Pantry, Jail Ministry, and Pickett's Corner. This mission-driven role combines operational leadership with pastoral presence, ensuring ministries meet immediate needs while fostering long-term spiritual and personal transformation. The Director will supervise staff, support volunteers, expand evangelization efforts, and foster strong partnerships between the parish and the community. The ideal candidate is a practicing Catholic with experience in nonprofit or ministry leadership, excellent communication skills, and a passion for serving those on the margins in the spirit of the Gospel.

Qualifications:

- Bachelor's degree or experience in social work, human services, ministry, or a related field.
- Practicing Catholic with a deep commitment to the Catholic Church and the mission of Catholic Charities.
- Ideally, a demonstrated ability and passion for developing new initiatives that help transformative ministries, ensuring that each not only provides immediate relief but also fosters long-term spiritual and personal transformation.
- Demonstrates excellent communication, collaboration, managerial, and pastoral skills.

Responsibilities include:

- Manage all daily operations and supervise Parish Kitchen staff.
- Provide supervision and strategic support to the Jail Ministry Coordinator and Mobile Food Pantry Coordinator.
- Collaborate with the Volunteer Services Manager, Jail Ministry Coordinator, and Mobile Food Pantry Coordinator to ensure proper volunteer coverage across ministries.
- Assist, where necessary, the volunteers who run the Pickett's Corner program.
- Spearhead efforts to expand evangelization, deepen discipleship, and strengthen Catholic Charities' mission of serving and transforming lives in the spirit of the Gospel.
- Collaborate with the Volunteer Services Manager, equip and form volunteers as missionary disciples, preparing them for their ministry roles while fostering their capacity to share the faith and cultivate authentic encounters with Christ.
- Assist in building strong partnerships with parishes, donors, community organizations, and volunteers to strengthen ministry impact and evangelization.
- Ensure ministries reflect the Catholic Charities values of upholding human dignity, promoting thriving without dependency, and embodying the Beatitudes.
- Facilitate ecumenical collaboration where appropriate and possible to maximize impact.

Compensation & Benefits:

- Three weeks of paid vacation (adjusted upwards for longevity), plus 17 holidays, 10 sick days, and 2 personal days
- **Fully paid** single health insurance
- **Defined benefit pension plan** and 403(b) retirement savings option
- Life insurance, long-term disability, and travel/mileage reimbursement
- Tuition assistance for children attending Diocese of Covington Catholic schools

To Apply

Please submit your resume, cover letter, salary history, and at least three references to:

Shannon Braun – sbraun@covingtoncharities.org

To learn more about Parish Kitchen and Catholic Charities, visit:

<https://www.covingtoncharities.org/news-events/job-opportunities>

Catholic Charities is an Equal Opportunity Employer.

This job description is not exhaustive, and additional responsibilities may be assigned.